
Moving Countdown Checklist

2 Months Before:

- Start going through your home and deciding what you want to move and what you want to get rid of/sell/give to charity.
- Put items up for sale on for example eBay, Facebook Marketplace/local groups and GumTree.
- Check the measurements of your new home. Make sure that you have enough room for your larger pieces of furniture and that you can get them through the door/up the stairs.
- Note valuable items that will need special packing or extra insurance coverage, such as TVs, computers, and paintings.
- Get an estimate from us to move house.
- Order boxes and other packing supplies (if you're packing yourself).
- Inform the following companies about your move:
 - Banks
 - Credit card companies
 - Brokerage firms/accountant
 - Insurance companies: car, house, home contents, life, health, dental, appliances
 - Council tax/local authority
 - Utility companies: water, gas, electricity suppliers
 - Work/business clients and contacts/HMRC/Companies House
 - Doctors/dentist/other health professionals including the vet
 - TV, phone/mobile and broadband companies
 - Online stores and payment providers e.g. Amazon, PayPal, supermarkets
 - Reward cards e.g. Tesco Clubcard
 - DVLA
 - TV Licence
 - Domain name listings
 - Other _____
 - Other _____
 - Other _____



6 Weeks Before:

- Confirm dates with your mover and get written confirmation of all the costs and details of your move.
- Start packing, beginning with things you use infrequently.
- Start using up things you won't want to move such as frozen and perishable foods.

1 Month Before:

- Register your change of address with the Post Office and pay for mail to be redirected.
- Inform friends and family of new address and moving date.
- Arrange a date for us to clean your carpets, fitted appliances etc. for the days before or after the move.
- Arrange for us to clear/tidy/clean outside the front, the garden windows etc.
- Book permit parking for the removals vehicle at the new place if necessary.
- Gather together any instructions for fitted appliances, boiler, thermostat, alarm etc., ready for the new occupants and make a list of any other instructions they will need e.g. bin days and where to leave them, any agreements with neighbours e.g. access (if relevant), useful phone numbers for e.g. good suppliers, location of meters, stopcock, fuse box, main phone line.

2 Weeks Before:

- Begin packing everything you can live without until after the move, aiming to finish all the packing 2 days before the move. Label which rooms boxes need to go in and number for each room (e.g. Kitchen 1 of 10) and mark any boxes you'll need to open straight away as 'Essential'.
- Set aside valuables or things you might not find easily e.g. TV remotes and leads, laptop, iPad and jewellery, spare car keys, as well as and vital documents e.g. passports and birth certificates, to take with you in your car.



3 Days Before:

- Empty, defrost and clean your refrigerator (check with us first if you're moving to a new place locally, as we may be able to move it without defrosting and with the frozen food still inside it).
- Get some supplies of tea, coffee, sugar, milk and biscuits for the removals team.
- Set aside the moving day essentials e.g. kettle, cups, teaspoons, plates/cutlery/glasses per person, loo rolls, cloths, tea towels, cleaning stuff, Hoover, towels, bedding, overnight bag for two nights, toiletries etc.
- Disconnect the washing machine and dishwasher (check with us).

The day(s) of the move:

- Wash serving pieces, plates, flatware, and glasses, and polish if necessary.
- If using cloth napkins or tablecloths, iron them.
- Place frozen food in the refrigerator to defrost overnight.
- Today or in the following few days, meet the estate agent or new occupiers to hand over the keys.

As you finally leave:

- Check and record the meter readings and take photos of them.
- Lock windows and leave window lock keys in a kitchen drawer.
- Turn off lights and turn thermostats down.
- Lock any sheds, external gates and of course, the front door.